



Meeting Minutes 03-11-2026 – Page #1 of 2

1. Meeting called to order at 5:03 p.m.
2. Roll call of the Board of Trustees - Present: Chair: Scott Davis, Debbie Charlesworth, Cindy Wingfield & Stephanie Allan. Absent: Vice Chair: David Schmidl
3. Pledge of Allegiance led by Scott
4. Public comment on any agenda item, Open or Closed – No public comment.
5. Consent Calendar
 - A. February 11th, 2026 Board Meeting Minutes
 - B. February Monthly ClaimsStephanie motioned to approve the consent calendar. Debbie gave a 2nd. Motion passed.
6. District Managers Monthly Report:
 - i. Burials for February totaled 4 // 1 Full // 3 Ash // 1 Niche Relocation – Sold 2 Pre-needs // Used 1 transferring \$585 to general fund. Deposits for the month totaled \$14,555.63 // \$4,936.50 in PN // \$1,400 Endowment // \$8,219.13 in General Fund
 - ii. Incidents/Safety Report – Large limb broke and was hanging in tree canopy, emergency tree work. Purchased a load of graveliners, large purchase.
 - iii. Correspondences – Prepping for Memorial Day, confirmed LOHS band/choir will be attending, confirmed our guest speaker, and confirmed FFA will be present. Spoke with Jeff Spence about getting our maps digitalized and more uniformed as they are very deteriorated. Lions Club met with Laurie about discontinuing WAA and going solo. The phones are finally switched to cell, but we are able to Bluetooth pair them to the landlines eliminating the concern about having phones in place for safety. The fax line is gone but both phones lines allow for texting and calls. The mainline rolls over to the old fax line when not answered. Laurie takes one of the phones for calls after hours or when she is out of the office. I had to call IT to come and help us get the internet modem and scanner backup and running. Had our annual review from GSRMA, praised for no worker's comp or liability claims filed in over 5 years. Given information on other features GSRMA offers. Chatted with City Manager regarding the parcel up front. He has not forgotten about us but has some other priorities he is working on. Payroll quarterly transfer will be addressed at next meeting. Fiscal year ends June 30th, Laurie is working on upcoming budgets. Price sheet increase should take place with the fiscal year. Laurie is taking vacation and the office will be closed from March 12-18th but she will take the phone with her to answer calls.
 - iv. Grounds – Irrigation has been a nightmare. Another leak 2/24/26, this is the 6th tee in the newer area that has busted, Sanders suggested putting in a vent at the end of the irrigation. Pump was not holding pressure correctly, have a call into a pump guy but we need to get the last break fixed before we can have the pump looked at. We really need



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to consider how much we have saved on irrigation repairs by having Lupe who was trained by Richard. Seasonal employee will return April 13th. Richard is available to return. His hours will reset on July 1st. With the new fiscal year we need to consider pay scales as well as paying both Laurie and Lupe from General fund and paying Martin and Richard from L&L fund as they are strictly grounds. Had Beeler service the new mower for warranty purposes. N. Butte serviced. Guys are gearing up for Memorial Day.

7. Board Discussion & Possible Action Items:

- A. Resolution 26-01 Ordering the Engineer's Report for Fiscal Year 26-27 Stephanie motioned to approve Resolution 26-01 Cindy gave a 2nd. 4 Ayes from Scott, Debbie, Cindy and Stephanie – 1 Absent, David. 0 Noes & 0 Abstain
- B. Resolution 26-02 Approving the Engineer's Report for Fiscal Year 26-27 Debbie motioned to approve Resolution 26-02 with a 2nd from Cindy. 4 Ayes from Scott, Debbie, Cindy and Stephanie – 1 Absent, David. 0 Noes & 0 Abstain
- C. Resolution 26-03 Confirming Intent to Levy and Collect Assessments for Fiscal Year 26-27 Cindy motioned to approve 26-03 with a 2nd from Stephanie. 4 Ayes from Scott, Debbie, Cindy and Stephanie – 1 Absent, David. 0 Noes & 0 Abstain
- D. Resolution 26-05 Consenting to County Counsel Advising and Representing the County of Sutter and the Live Oak Cemetery District and waiving any actual or potential conflict of interest concerning the representation. Stephanie motioned to approve Resolution 26-05. Debbie gave a 2nd. All ayes, motion carried.

8. Trustee Discussion and Comments - None

9. Adjournment – Stephanie motioned for adjournment at 5:38 pm. A second came from Cindy

The next meeting is scheduled for Wednesday April 8, 2026, at 5:00pm